

**PODIATRISTS AFFILIATED CREDENTIALING BOARD
OCTOBER 20, 2009
MEETING MINUTES**

PRESENT: Drs. Melanie Berg, Ian Furness, Rene Settle-Robinson (in person); and Gary Brown as the public member

EXCUSED: None.

STAFF: Gail Sumi, Administrator; Michael Berndt, General Counsel; Kimberly Wood, Bureau Assistant; and other DRL staff

GUESTS: None.

CALL TO ORDER

Ian Furness, Board Chair, called the meeting to order at 9:07 a.m. A quorum of three (3) members was present.

APPROVAL OF AGENDA

Amendments:

- After Item “D” (open session) **ADD:** “2. Discussion of Continuing Education Issues” under the item titled “Education and Examination Issues, including any Received in the Bureau After Preparation of the Agenda”
- Item “E” (closed session) **DELETE:** “Continuing Education Waiver/Extension Request for Vincent Simone”
- Item “E” (closed session) **ADD:** Continuing Education Waiver/Extension Request:
 1. Sarah Phelps, DPM
 2. Summer Bochat, DPM

MOTION: Melanie Berg moved, seconded by Gary Brown, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 19, 2009

MOTION: Melanie Berg moved, seconded by Gary Brown, to approve the minutes of March 19, 2009 as published. Motion carried unanimously.

(Rene Settle-Robinson joined the meeting at 9:10 a.m.)

APPROVAL OF MINUTES OF MAY 19, 2009

Amendments:

- **Page 2 of the Minutes:** Under the heading titled “Motion to Designate Hearing and Appeals Attorney as Administrative Law Judge”, change the underlying motion by deleting “Rene Settle-Brown” and replacing with “Rene Settle-Robinson”

MOTION: Rene Settle-Robinson moved, seconded by Gary Brown, to approve the minutes of May 19, 2009 as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Gail Sumi provided an update an update relating to the status of the new bureau for the Medical Examining Board and its Affiliated Credentialing Boards, Committees and Councils. It was announced that Karen Rude-Evans was recently hired as Bureau Assistant and will be taking minutes for the new Bureau. Additionally, Michael Berndt has been formally appointed as General Counsel and will continue to staff meetings for the Medical Examining Board and its Affiliated Boards, Committees and Councils. The organizational structure of the new bureau was reviewed and a report on the status of hiring was provided.

Global Board Chair Training

Gail Sumi advised the Board that the Department will be holding a Board Chair Training session and a reception which will occur in downtown Madison on December 3-4, 2009. It was explained that the Department has requested that the boards under its purview conduct elections in the fall prior to each year in order to allow identification of Board Officers and to have sufficient time available to conduct leadership training.

Website Redesign/Practice Questions

Gail Sumi advised the Board that a Committee within the Department is working on a redesign of the Department’s website. Jim Parker, Budget and Policy Manager, is heading the web redesign initiative. The new website will provide one page for each Board and will house all pertinent information for that Board.

The Board was also informed of a project relating to practice questions which ties into the web redesign. This project resulted from the efforts of Megan Hummel, Ben Hanes and Rebecca Mc Atee, summer interns with the Division of Board Services. The intent of the practice question project was to develop an improved approach to questions that the Department receives relating mainly to practice but also to credentialing and other related topics. A webpage is being developed which will route questions to appropriate staff and will provide additional resources for answering questions independently. The Board was asked to provide feedback on the types of issues or questions they would like to have posted on this new page.

2010 Meeting Dates

The Board reviewed its proposed meeting dates for 2010. The proposed 2010 dates are: February 16, 2010 and August 10, 2010. The Board noted that although they typically have three (3) meetings per year only two (2) meetings were scheduled. Until further clarification can be made the Board opted to approve their meeting dates as scheduled with the understanding that they could request an additional meeting if need be.

MOTION: Melanie Berg moved, seconded by Gary Brown, to approve the proposed 2010 meeting dates. Motion carried unanimously.

September Edition DRL External Newsletter available online at
<http://drl.wi.gov/dept/Sept09.pdf>

Noted.

ELECTION OF OFFICERS AND BOARD APPOINTMENTS FOR 2010

NOMINATION: Rene Settle-Robinson nominated Ian Furness as Board Chair, Melanie Berg as Vice Chair and Rene Settle-Robinson as Secretary.

Ian Furness called three (3) times for other nominations.

Ian Furness, Melanie Berg and Rene Settle-Robinson were elected as 2010 Board Officers by unanimous vote.

2010 ELECTION RESULTS	
Board Chair	Ian Furness
Vice Chair	Melanie Berg
Secretary	Rene Settle Robinson

BOARD ASSIGNMENTS

Appointment of Liaison to the Office of Education and Examinations

It was noted that Ian Furness appointed himself as the Board's Liaison to the Office of Education and Examinations.

LEGISLATION AND ADMINISTRATIVE RULES

Board Review and Discuss Preliminary Analysis of 2009 Bill Draft AB 273/SB 191 Regarding the Practice of Podiatry

Ian Furness indicated that the Board has taken a position in support of this bill. Gail Sumi reported that AB 273 has passed in the Assembly on September 17 and is now in the Senate Committee on Health, Health Insurance, Privacy, Property Tax Relief and Revenue and that SB 191 is on the floor of the Senate for consideration today. It is anticipated that the Senate will likely substitute SB 191 for AB 273, if so this bill will have passed both houses and would then proceed to the Governor to be signed.

EDUCATION & EXAMINATION ISSUES, INCLUDING ANY RECEIVED IN THE BUREAU AFTER PREPARATION OF THE AGENDA

Discuss Rules Relating to Post-Graduate Training Requirement

At its May Meeting the Board requested that the Department draft a scope statement to extend the term of the temporary education license from a one year to two years. It was noted that an update on this scope is not yet available. During discussion of the Board's continuing education rules action was taken to create a scope statement to waive the fifty (50) hour continuing education requirement for the first renewal period. It was requested that one scope statement be drafted which incorporates changes for both post-graduate training and continuing education requirements.

Discussion of Continuing Education Rules

Nicole Goodman and Jill Remy joined the Board to discuss a concern regarding continuing education requirements for new licensees. It was noted that new licensees are currently required to complete 50 hours of continuing education at the time of their first renewal. This is problematic for those that receive licenses toward the end of a biennium whether the case of a new graduate or a reciprocal candidate. The Board discussed options to address this issue and decided to waive the requirement for 50 hours of continuing education for the first renewal of a new licensee. The Board requested that one scope statement be drafted which incorporates changes for both post-graduate training and continuing education requirements.

MOTION: Ian Furness moved, seconded by Melanie Berg, to draft a scope statement to waive the fifty (50) hour continuing education requirement for the first renewal period. Motion carried unanimously.

INFORMATIONAL ITEMS

None.

PUBLIC COMMENTS

None.

CLOSED SESSION

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to convene to closed session to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation with administrative warning (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)) Roll call vote: Melanie Berg-yes; Ian Furness-yes; and Rene Settle-Robinson-yes. Motion carried unanimously.

Open session recessed at 9:49 a.m.

(Phone connection issues prevented Gary Brown from participating in the meeting at the time the Board convened to closed session.)

RECONVENE INTO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to reconvene into open session. Motion carried unanimously.

The Board reconvened into open session at 10:36 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF VOTING IS APPROPRIATE

**CE WAIVER/EXTENSION REQUEST
SUMMER BOCHAT, DPM & SARAH PHELPS, DPM**

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to approve the request for continuing education waiver in the matter of Summer Bochat, DPM and Sarah Phelps, DPM. Motion carried unanimously.

CASE CLOSINGS

09 POD 002

Sharon Henes and Gil Lubcke reported to the Board regarding the status of case 09 POD 002 as it relates to the compliance of Dr. Lanham. It was noted that Dr. Lanham was not found to be out of compliance with his board order.

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to close case 09 POD 002 for insufficient evidence. Motion carried unanimously.

ADJOURNMENT

MOTION: Rene Settle-Robinson moved, seconded by Melanie Berg, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:37 a.m.